



**Second
Amendment
Foundation**

**Self Defense
Public Records
Investigation**



"The Common Sense Gun Lobby"
CCRKBA
CITIZENS COMMITTEE FOR THE
RIGHT TO KEEP AND BEAR ARMS

*A special joint project of the Second Amendment Foundation
and the Citizen's Committee for the Right to Keep and Bear Arms*

Project Contact Information:

Mail: CCRKBA c/o Jim March
(redacted)
Sacramento CA (redacted)

Email: jmarch@prodigy.net
Phone: (redacted)
Fax: (redacted)

Responding agency:

San Francisco Sheriff's Department, attn: Eileen Hirst, Chief of Staff

Date of Request: 11/4/04

Dear Ms. Hirst,

1) Our organization requests any and all policy manuals or other written memos or guidelines written by any City of San Francisco employee OR employee of the court system which is being followed by the "San Francisco Pretrial Diversion Project Inc.", "Project 20" and/or Mr. William S. Leong.

2) Our organization asks that you obtain the following documents from "San Francisco Office of Pretrial Services" and make them available to us (requests "2a" through 2e" below). We are aware that this is a non-governmental non-profit organization operating under a contract with the San Francisco Sheriff's Department. On reviewing your contract with them for services, we are of the opinion that your oversight functions under the contract gives your agency "constructive ownership" of the records in question, which are of obvious public interest and do not violate any privacy rights of any person. We have waited for the passage of Proposition 59 to pursue this issue and we will litigate it if necessary.

This request is connected with a phone conversation with a lady by the name of "Catalina" at Pretrial Services on 7/22/04 regarding non-profit community service groups receiving people who are sentenced to "community service time" by San Francisco courts. During that conversation, we established that there are over 2,000 such community groups making use of people so sentenced, and that "Brothers Against Guns" was one such group. We are generally interested in information regarding this process and the uses to which such court-appointed labor can and is being applied. Towards that end, we make formal request for the following documents:

- a) All documents listing the non-profit groups that receive such court-appointed labor.
- b) All policy manuals provided to the non-profit groups regarding the proper uses of such court-appointed labor and the means to obtain and document such people. This would include safety-related instructions/limitations, uses for overtly political purposes, etc.

c) All “internal policy manuals” for use by Pretrial Services in determining the suitability of non-profit non-governmental agencies for receiving community service labor.

d) All instructions, flyers, handouts or other materials given to the laborers themselves detailing how to find a non-governmental community service group to work for, how to behave while serving such a group and how to make sure labor hours are reported back to Pretrial Services and similar “policy materials”.

e) The complete “files” on the following three non-governmental non-profit agencies, showing everything connected with Pretrial Services EXCEPT the names or other identifying information of the people sentenced to community service – in other words, redact their names, addresses, social security numbers, driver’s license numbers, phone numbers or similar “personal records”. We DO want these “files” to retain the DATES on which laborers were assigned, and the number of such laborers. The three groups are:

- “Brothers Against Guns” (or the person of Shawn (“Sean”?) Richards)
- “Central American Resource Center” (or Hugo Salgado)
- “Second Chance Tattoo Removal Program” (or Hugo Salgado)

***NOTE:** Please advise if any (all?) of these records can be provided in electronic form as that is the preferred method of response.*