

Jim March - CCRKBA California Field Rep
(redacted)
Sacramento CA (redacted)

«AGENCY»
«Attn»
«Address2»
«City», «State» «PostalCode»



**Second
Amendment
Foundation**

**Self Defense
Public Records
Investigation**



"The Common Sense Gun Lobby"
CCRKBA
CITIZENS COMMITTEE FOR THE
RIGHT TO KEEP AND BEAR ARMS

*A special joint project of the Second Amendment Foundation
and the Citizen's Committee for the Right to Keep and Bear Arms*

Project Contact Information:

Mail: CCRKBA c/o Jim March
(redacted)
Sacramento CA (redacted)

Email: jmarch@prodigy.net
Phone: (redacted)
Fax: (redacted)

Responding agency:

«AGENCY» - «Attn»

Date of Request: 11/3/04

This is a request under the California Public Records Act ("PRA" - Government Code 6250 – 6270) for information regarding Carry Concealed Weapons ("CCW") permits issued under Penal Code 12050 through 12054.

If your agency decides to withhold any of these items, or a part of these items, we still want what you WILL voluntarily turn over as rapidly as possible, even if litigation on the disputed elements begins.

Item 1:

We request "Page 3" from the California state-standard CCW application form as used since 1999 for every current permitholder issued by your department pursuant to PC12050-54. Page 3 contains "Section 1" and the first part of "Section 2" – we request that page *in its entirety*, unredacted. We do not believe this page contains any confidential information.

Item 2:

We request page 13 from the California state-standard CCW application form for every current permitholder issued by your department pursuant to PC12050-54 **except** where the "good cause data" contained therein has information as to the "place or time of vulnerability" - a limit on release of "good cause data" specified under Government Code 6254(u), first paragraph. We also request any supplemental "good cause data" for each permitholder that is attached to their application – as with page 13, redacting any information specific to the "place or time of vulnerability".

Item 3:

We request "Page 3" from the California state-standard CCW application form for every person denied a CCW permit by your department pursuant to PC12050-54. Page 3 contains "Section 1" and the first part of "Section 2" – we request that page *in its entirety*, unredacted. We do not believe this page contains any confidential information.

Item 4:

We request page 13 from the California state-standard CCW application form for every person denied a CCW permit by your department pursuant to PC12050-54 **except** where the “good cause data” contained therein has information as to the “place or time of vulnerability” - a limit on release of “good cause data” specified under Government Code 6254(u), first paragraph. We also request any supplemental “good cause data” for each denied permit applicant that is attached to their application – as with page 13, redacting any information specific to the “place or time of vulnerability”.

Item 5:

Any other records of denial of a CCW, specifically including any letters from your agency to denied permit applicants.

Note that items 3, 4 and 5 all relate to denied CCW applicants. We are assuming that your agency keeps this material segregated from the successful applicant data. If it isn't, you're not tracking who's running around with a gun which seems...unlikely. Let us know if the denial and approval data is in any way “blended”, there is another solution we can apply in that case.

Item 6:

Any records documenting or describing any specific revocations of CCW permits by your agency. This would include the reason for the revocation, any letters to the individual whose permit was revoked, etc. *These should be case specific, not “general policy” material.*

Item 7:

We want your agency’s “local CCW policy manual” which your agency is required to create and distribute to applicants pursuant to Penal Code 12050.2:

12050.2. Within three months of the effective date of the act adding this section [ed: 1/1/1999], each licensing authority shall publish and make available a written policy summarizing the provisions of subparagraphs (A) and (B) of paragraph (1) of subdivision (a) of Section 12050.

We also request any brief list of authorized CCW trainers approved by your agency that is designed for distribution to applicants, and any brief outline of fees required by your agency. If this material runs more than 10 to 15 pages in combination (policies/fees/trainer list), let us know; we will assume that some part of this Item 7 request is unclear and work toward a resolution prior to litigation.

=====

General notes on the response:

Your agency is required to produce at least an “initial response” under the PRA within 10 days of the receipt of this letter. The purpose of this letter is to provide a “ballpark estimate” of the copying costs and required time to produce this material. In this initial response, we ask that you give a rough estimate of the number of approved and denied applicants held by your department, in order to establish whether or not the price estimate is at least somewhat reasonable.